

Multimedia Committee - Church of St. Michael, Ipoh
Duty Roster (English Section) - FEBRUARY 2018 (YEAR B MISSAL)

* Skill Matrix - Slides Designer (D) ; Slides Projectionist (P) ; Webmaster (W)

Designers (D): Andrew (2nd & 4th wk) & Evelyn (1st & 3rd wk) for all STC slides
 Veronica for all LTN slides, Helen for IJC slides ; Leonie, Bronson & Helen for SPC slides

Sat 7.00p.m.	Sun. 8.00a.m.	Sun. 5.30p.m.
Week 1,3,5: Evelyn Week 2 & 4: Andrew	Week 1,3 & 5: Helen Week 2 & 4: Andrew Veronica	Helen & Matilda

Projectionists (P):

Projectionists must inform their fellow members EARLY if they are unable to attend mass so replacements can be arranged. Please text or call for emergencies, do not use Whatsapp. TQ!

Name
(1) Andrew Kok (D & P)
(2) Evelyn Lim (D & P)
(3) Helen Yeap (D & P & W)
(4) Leonie Leong (D)
(5) Bronson Tan (D)
(6) Matilda Martin (P)
(7) Veronica Lau (D & P) -under training

Choir abbrev. & normal duties:-

STC = St Theresa Choir (All Sat & 2nd week Sun morn masses)
SPC = St Peter Choir (1st & 3rd Sun morn; All Sun evng masses)
LTN = Latin Choir (5th week-Sun morn masses)
CC = Chinese Choir
IJC = Infant Jesus choir (4th week-Sun morn masses)

2nd Collections for :

1st Week - The Poor
2nd, 4th & 5th Week: - Church Maintenance
3rd Week- Bulletin & the Herald

For bilingual masses, collaborate with Louise Wu of Chinese group

(DM = Divine Mercy chaplet ; R = Rosary ; SM Chaplet = Chaplet of St Michael)

	Date	Event	Remarks	Mass Dates & Times / Choir on Duty
Week 1 - DM	3	5th Sunday of Ordinary Time	<i>Leonie to design for SPC</i>	Saturday 7.00p.m.=STC
	4			Sunday 8.00a.m. = SPC 5.30p.m.=SPC
Week 2 - R	10	6th Sunday of Ordinary Time		Saturday 7.00 p.m.= STC
	11			Sunday 8.00a.m.=STC 5.30p.m.=SPC (in BM)
	16			Ash Wednesday
Week 3 - DM	17	1st Sunday of Lent	<i>Bronson to design for SPC</i>	Saturday 7.00p.m.= STC
	18			Sunday 8.00a.m. = SPC 5.30p.m.=SPC
Week 4 - R	24	2nd Sunday of Lent	<i>Rite of election to be on 5.30pm mass</i>	Saturday 7.00p.m.= STC
	25			Sunday 8.00a.m. = IJCC 5.30p.m.=SPC

Notes:-

If there are any LCD screen or Projector problems, please contact John Peter Choo at 019-556 1236.

1. Chaplet of Divine Mercy slides are on the desktop for both PCs. (Chaplet of Divine Mercy 2015-2016.ppt)

From 6th Nov 2016 onwards, Chaplet of Divine Mercy is to be projected only for the 1st, 3rd & 5th week of every month before mass while the Rosary will be recited before every mass on 2nd & 4th weeks.

2. From now on, please type BOTH long and short versions for ALL readings in case lectors or priests read the longer version.

3. The duty roster can be downloaded from www.smcipoh.com/en/LCDroster.pdf