

Multimedia Committee - Church of St. Michael, Ipoh
Duty Roster (English Section) - APRIL 2018 (YEAR B MISSAL)

* Skill Matrix - Slides Designer (D) ; Slides Projectionist (P) ; Webmaster (W)

Designers (D): Andrew (2nd & 4th wk) & Evelyn/Benedette (1st & 3rd wk) for all STC slides
 Veronica for all LTN slides, Helen for IJC slides ; Leonie, Bronson & Helen for SPC slides

Sat 7.00p.m.	Sun. 8.00a.m.	Sun. 5.30p.m.
Week 1,3,5: Evelyn, Benedette Week 2 & 4: Andrew	Week 1,3 & 5: Helen Week 2 & 4: Andrew Veronica	Helen & Matilda

Projectionists (P):

Name
(1) Andrew Kok (D & P)
(2) Evelyn Lim (D & P)
(3) Helen Yeap (D & P & W)
(4) Leonie Leong (D)
(5) Bronson Tan (D)
(6) Matilda Martin (P)
(7) Veronica Lau (D & P)
(8) Benedette Lim (P)

Choir abbrev. & normal duties:-
 STC = St Theresa Choir (All Sat & 2nd week Sun morn masses)
 SPC = St Peter Choir (1st & 3rd Sun morn; All Sun evng masses)
 LTN = Latin Choir (5th week-Sun morn masses)
 CC = Chinese Choir
 IJC = Infant Jesus choir (4th week-Sun morn masses)

2nd Collections for :
 1st Week - The Poor
 2nd, 4th & 5th Week: - Church Maintenance
 3rd Week- Bulletin & the Herald

Projectionists must inform their fellow members EARLY if they are unable to attend mass so replacements can be arranged. Please text or call for emergencies, do not use Whatsapp. TQ!

For bilingual masses, collaborate with Louise Wu of Chinese group

(DM = Divine Mercy chaplet ; R = Rosary ; SM Chaplet = Chaplet of St Michael)

	Date	Event	Remarks	Mass Dates & Times / Choir on Duty
Week 1 - DM	1	Easter Sunday		Sunday 8.00 a.m. = STC No 5.30p.m. mass on Easter Sunday
Week 2 - DM	7	2nd Sunday of Easter (Divine Mercy Sunday)		Saturday 7.00 p.m. = STC
	8 **	** - Veronica not available for 8am mass		Sunday 8.00a.m. = STC 5.30p.m. = SPC (in BM)
Week 3 - DM	14	3rd Sunday of Easter	Leonie to design for SPC	Saturday 7.00p.m. = STC
	15			Sunday 8.00a.m. = SPC 5.30p.m. = SPC
Week 4 - R	21	4th Sunday of Easter		Saturday 7.00p.m. = STC
	22			Sunday 8.00a.m. = IJC 5.30p.m. = SPC
Week 5 - DM	28	5th Sunday of Easter	Bronson to design for SPC	Saturday 7.00p.m. = STC
	29 **	** - Veronica not available for 8am mass ;	Matilda not available for 5.30pm mass	Sunday 8.00a.m. = LTN ; 5.30p.m. = SPC

Notes:-

If there are any LCD screen or Projector problems, please contact John Peter Choo at 019-556 1236.

1. Chaplet of Divine Mercy slides are on the desktop for both PCs. (Chaplet of Divine Mercy 2015-2016.ppt)

From 6th Nov 2016 onwards, Chaplet of Divine Mercy is to be projected only for the 1st, 3rd & 5th week of every month before mass while the Rosary will be recited before every mass on 2nd & 4th weeks.

2. From now on, please type BOTH long and short versions for ALL readings in case lectors or priests read the longer version.

3. The duty roster can be downloaded from www.smcipoh.com/en/LCDroster.pdf

Mass in Bahasa Malaysia on every second Sunday (5.30p.m. mass) of the month starting from May 2017.